



BREVARD COUNTY PLANNING AND DEVELOPMENT
APPLICATION FOR ZONING ACTION, COMPREHENSIVE PLAN AMENDMENT OR VARIANCE

All applications with fees must be submitted in person. Call 321-633-2070 for an appointment at least 24 hours in advance. DO NOT MAIL THE APPLICATION. An approval does not entitle the owner to a development permit.

Existing FLU Existing Zoning
Proposed FLU Proposed Zoning

APPLICATION NAME

- COMBINATION - COMPREHENSIVE PLAN AND REZONING (COCPR)
COMPREHENSIVE PLAN (CP)
Large Scale Amendment Small Scale Amendment
Text Amendment - Element
Other
REZONING (Without CUP) (RWOC)
COMBINATION - ZONING AND CUP (CORC)
CUP (Without zoning) (CUP)
VARIANCE(S) (V)
AA (AA)
AA Type:
OTHER (O):

Tax Parcel: T R S S/D Blk/Par Lot
Acreage of Request:
Reason for Request:

COUNTY PLANNER USE ONLY

ACCELA# Fee \$
Date filed Planner
District# Tax Account ID#
Notification radius (feet) Sign Issued
Meeting(s) Date Time
NMI
PSJ Board
P&Z / LPA
BCC
BOA
JPA/MIRA/500' of Palm Bay Extension: Yes or No
If Yes, list which
Location:
Detailed Description:

PROPERTY OWNER:

Name: Company:
Address: E-Mail:
City: State Zip
Phone: () Fax: () Cell: ()

APPLICANT IF OTHER THAN OWNER (check): Attorney Agent Contract Purchaser

Name: Company:
Address: E-Mail:
City: State Zip
Phone: () Fax: () Cell: ()

The undersigned understands that this application must be complete and accurate prior to advertising a public hearing:

State of County of I being first duly sworn, depose and say that I hereby certify that the information in this application and all sketches and data attached to and made a part hereof are true and accurate to the best of my knowledge, and:

I am the owner of the subject property, or if corporation, I am the officer of the corporation authorized to act on this request.
I am the legal representative of the owner of the subject property of this application. (Notarized statement attached)

Signature of Property Owner/Authorized Representative Date

The foregoing instrument was acknowledged before me this day of 20, by who is Personally Known by me OR Produced Identification Type of Identification Produced

Notary Public Signature

(NOTARY SEAL)

ACCELA # _____

DOCUMENT SUBMITTAL REQUIREMENTS

Application type	Application	Authorization to Act Form ¹	Recorded Property Deeds	Legal Description of Request ²	Survey 11" x 17" (max. size)	Property Appraisers Map	Concurrency	School Concurrency ³	Wetland Survey ⁴	CUP Worksheet & Sketch ⁵	Comp Plan Information ⁶	Notice to Applicants	Neighbors Affidavit ⁷	Letter to Zoning Official	Variance Hardship Worksheet ⁹	*Additional Documentation	Fees
NUMBER OF COPIES REQUIRED																	
Staff to check indicating receipt																	
Comprehensive Plan Amendment ⁶	1	1	1	2	2	1					1					*	Y
Zoning request	1	1	1	1	1 ⁸	1	1	1	1			1				*	Y
Conditional Use Permit (CUP)	1	1	1	1	1 ⁸	1				1		1					Y
AA – Waiver	1	1			1	1							1	1			Y
AA – Easement	1	1	1	1	4	1											Y
Variance	1	1	1	1	1	1									1	*	Y

¹Authorization to Act form is required, if other than the owner of record is making the application. If the property is not owned in entirety, by the applicant, either a Form "A", or a notarized letter must accompany the application giving written consent by all property owners of the subject property.

²Legal Description must be typed on a separate sheet, if not easily described on the deed.

³School Board Concurrency application is required if the request represents an increase of more than one residential unit.

⁴Wetland Survey required on Commercial or Industrial property.

⁵CUP applications require a completed worksheet and a sketch plan with the application signed by a planner.

⁶Must include Comprehensive Plan Amendment supplemental form reviewed by a planner prior to submitting formal application. The supplement must include a written statement explaining the rationale and the appropriate data and analysis necessary to support the proposed change.

⁷Administrative waivers requiring a signed affidavit from all abutting property owners indicating no objection to the requested waiver of lot size, width or depth requirement. The affidavit must state the specific request.

⁸Survey must be submitted if requested by staff.

⁹Variance Hardship Worksheet must be filled out completely, addressing the six criteria for a hardship.

***Additional information may be requested by staff dependent upon the requested action. These include but are not limited to impact analysis studies:**

Traffic Impact Analysis (TIA): TIA must be submitted if required by the County Traffic Engineer. Analysis methodology must be coordinated with the Traffic Engineering Office.

Environmental Impact Analysis: The analysis must be conducted by a qualified environmental professional and dated less than one year old. The analysis must document the types of habitat found on site; identify vegetation types, soils types, wetlands, floodplain; and any other environmental concerns.

Water and Sewer Demand: Identify the potable water and sanitary sewer demand for the amendment based on the current and proposed future land use designations using the per capita water and wastewater standards of the applicable service provider.