



**SOUTH AREA PARKS AND RECREATION
South Area Advisory Board
Wickham Park Advisory Board**

Joint Meeting
November 8, 2007

A Joint meeting of the Parks and Recreation Department, South Area Advisory Board and Wickham Park Advisory Board was conducted on Monday, November 8, 2007, at 7:00 p.m. at Viera Regional Community Center, 6288 Athletics Lane, Viera, Florida.

MEMBERS PRESENT

Jerry Jagrowski
J. Keith Farquharson
Mary Goelz
Ted Whitlock
Mary Ann Bowman

MEMBERS ABSENT

Kevin Walsh
Joan Lewis
Guillermo Capote, Sr.

STAFF PRESENT

Don Lusk, Parks & Recreation Department Director
Cheryl Page, Parks & Recreation Assistant Department Director
Jeff Whitehead, Parks Operations Manager
David Moore, Parks Maintenance Superintendent
Barry Portnowitz, Recreation Superintendent
Jerry Gust, Parks Maintenance Superintendent
Bernice Smith, Office Assistant I
Denise Hayes, Administrative Secretary
Gustavo Vergara, Special Projects Coordinator

PUBLIC

Sign in sheet attached

MEETING CALL TO ORDER

Ms. Bowman called the meeting to order at 6:05 p.m. Ms. Hayes called the roll, and Ms. Bowman noted that a quorum was present and that the meeting would be conducted.

APPROVAL OF MINUTES

Members were provided with copies of the minutes from the September 17, 2007, meeting, and after review, Ms. Goelz made a **MOTION** to approve the September 17, 2007, minutes, and Mr. Jagrowski seconded. **UNANIMOUSLY APPROVED.**

STAFF REPORTS

Don Lusk

Mr. Lusk introduced Cliff Singleton who wanted to donate a building to Brevard County Parks & Recreation. Mr. Singleton explained that his company had designed a modular building which was targeted as a school class room, and stated that he was looking for a location to build a model and have a chance to tour school officials from outside the county through it in order to generate sales. He stated that he was currently working with a school board and that the plan was to build a whole school out of the buildings, which were about 110 units. He stated that this donation would be a benefit for both his company and the county because the building would become parks property immediately, and that Parks & Recreation could use the building, but he wanted accessibility so he could do tours through them. He stated that he was looking at donating two buildings which interconnected with a breeze way in the middle, and that one building would be completely finished inside and out, and the second building would be finished on the exterior but the interior would be exposed in order to demonstrate the steel frame construction of the building. He stated that the buildings were green buildings made of recycled materials, and there would be a solar panel on it so the building would be totally self contained and he hoped to show what the true operating cost of the building would be. Mr. Jagrowski asked when the interior of the second room would be finished, and Mr. Singleton responded that after 12 to 18 months of his company sharing the use of the building, he would turn it over 100% to the Parks department and at that time his company would finish the inside of the second room. Mr. Singleton stated that he wanted the building on the south end of the county because that was where his company was located. Ms. Bowman asked if the buildings would be hurricane proof, and Mr. Singleton responded that the buildings were built to withstand 160 MPH winds, and they would have hurricane impact windows. Mr. Jagrowski asked Mr. Lusk if he had a place slated for this building already, and Mr. Lusk responded that he was thinking as having them as a visitor center at Wickham Park, but that he had no specific place mandated for the building and that its location was open for discussion. Mr. Whitehead added that there was discussion on having the building at Viera Regional Park for Little league, also Police Foundation Park, and stated that at Police Foundation the only drawback was that there was no potable water on site, but that if he could get potable water to that facility, that would be a great location for those buildings because it would make it a passive park with restrooms where families could spend time and meetings and events could be held. Mr. Slayton stated that as part of the design, handicap restrooms could be built. Mr. Slayton stated that his buildings were built and manufactured on site at his factory, and that they were built 100% out of Steel, and because of this construction, the buildings were fire proof. Mr. Whitehead asked if there would be any permitting issues regarding

the unfinished building, and Mr. Slayton responded that he didn't know, but that nothing would be exposed as far as electrical wiring or things of that nature, but the final word would come from the building department. Ms. Bowman asked that in order for her to understand completely what Mr. Slayton was proposing, she asked if he was just looking for the County to provide a site for his buildings and in return he would donate the buildings, and asked if he was looking for anything else in return from the County, and Mr. Slayton responded that he would appreciate help from the County with impact fees, but as far as site preparation, site work and things of that sort, everything would be covered 100%. Ms. Bowman asked if Mr. Lusk was looking for a motion from the Board regarding the building, and Mr. Lusk responded that he would appreciate the boards' blessing regarding the building. Mr. Whitehead asked what kind of construction time was involved with erecting the buildings, and Mr. Singleton responded that the building could be finished in 3 weeks. Mr. Whitlock made a **MOTION** to accept Mr. Singleton's proposal with the caveat that Brevard County Parks & Recreation will find a location within the south area of the county, Mr. Jagrowski **SECONDED, UNANIMOUSLY APPROVED.**

Jeff Whitehead

Mr. Whitehead stated that it was his honor to recognize individuals who have helped the Parks & Recreation department with the referendum projects. He followed by stating that the people were from the Micco Park Referendum Committee, and that it was a pleasure working with those individuals, and even though there were many hurdles to overcome, every one worked together and they did it. Mr. Whitehead stated that the park was an awesome place, and that the park had a grand opening on September 8th, and that the park had been transformed into an awesome place. He brought up to the board members Mr. Albert Malerk, Mr. Corky Priep, and called for Mr. Ed Arens who was not present. He also recognized the rest of the committee members who were not present; Ms. Robbin Tibbits, Mr. Ken Towroger, Ms. Dianne McCaully, and Mr. Bill McCreedy. He then spoke about the Juan Ponce de Leon Landing Park Referendum Committee, stating that he could not take credit for working with this committee, but stated that history books were changing to reflect that Juan Ponce de Leon had actually landed in Melbourne Beach, and that in 2013, the 500th year anniversary of Juan Ponce de Leon's landing would be celebrated at the park. He stated that the committee had worked very hard on making the park happen for the community. He recognized Mr. Jim Culberson with a certificate of appreciation from Brevard County Parks & Recreation. He then read the rest of the committee members' names, which were Gerald Heyes, Cynthia Ruiter, Paul Tritaik, Blair Witherington, and Jim Rosasco. Mr. Whitehead stated that now that Micco Park and Juan Ponce de Leon Landing Park were completed, the committees' role was no longer necessary, and he felt it would be prudent to sunset these committees with the understanding that they could be called upon in the future if their services were needed. Mr. Whitlock made a **MOTION** to sunset the Micco Park referendum Committee, and the Juan Ponce de Leon Landing Park Referendum Committee with the option of bringing the committees together in the future if their assistance was necessary, Mr. Jagrowski **SECONDED, UNANIMOUSLY APPROVED.**

Ms. Bowman then moved on to the next agenda item which was the RFP for the equestrian center at Wickham Park. Mr. Lusk explained the RFP to the board (attached) and why he felt an RFP was necessary, and asked for the board's input on the matter. Ms. Bowman stated that she wanted the board to hear from the public before rendering any input, and she stated that any one interested in speaking could do so for three minutes. Mr. David Palmbach, Ms. Jennifer Fountain, Ms. Lauren Hinton, Ms. Jennifer Boast, Ms. Carolyn Marty, Ms. Shirley Nelson and Ms. Dianne Young all gave their opinion regarding how they felt about the horse barns at Wickham Park and what should be done there. Ms. Bowman then heard from the Wickham Park Advisory Board members, and the Wickham Park Referendum Committee members. After hearing from the public and the advisory boards, Ms. Bowman closed the public discussion of the RFP for the Wickham Park Equestrian Center. The board input was for the Brevard County Parks & Recreation Department to move forward with the RFP process, and Ms. Bowman encouraged the Wickham Park Advisory Board to work with the horse boarders and come up with a reasonable solution to the disagreement. Ms. Bowman then moved on to the next item on the agenda which was discussion of the Fee Schedule.

Cheryl Page

Ms. Page read and explained the Brevard County Parks & Recreation fee schedule (attached). After discussion, Mr. Whitlock suggested that there should be a senior discount on rentals for local residents of 10% and also the person's with disabilities discount should also be 10%. Ms. Page then moved on to the fee waiver process, and explained that too much revenue was lost due to waived fees, and that the amount waived added up in the tens of thousands. After discussion, Mr. Whitlock made a **MOTION** not to waive fees, Mr. Jagrowski **SECONDED, UNANIMOUSLY APPROVED**. Ms. Page read the rest of the fee schedule and the fee schedule ordinances. After further discussion, Mr. Whitlock made a **MOTION** to approve the fee schedule as printed, Ms. Goetz **SECONDED, UNANIMOUSLY APPROVED**. Ms. Bowman then entertained a motion to accept the ordinance as amended, and Mr. Jagrowski made a **MOTION** to accept the ordinance as amended, Mr. Whitlock **SECONDED, UNANIMOUSLY APPROVED**.

OLD BUSINESS

NONE

NEW BUSINESS

NONE

PUBLIC INPUT

Occurred during staff reports

ADJOURNMENT

Seeing no further business, Ms Bowman stated that the next meeting date would be January 14, 2008 at the South Area Parks and Recreation office conference room. Mr. Whitlock made a **MOTION** to adjourn, Mr. Jagrowski **SECONDED**. Ms. Bowman adjourned the meeting of the South Area Advisory Board at 8:42 p.m.