



**SOUTH AREA PARKS AND RECREATION
South Area Advisory Board
Wickham Park Advisory Committee**

**Joint Special Meeting
October 18, 2010**

A Joint Special Meeting of the Parks and Recreation Department, South Area Advisory Board, and the Wickham Park Advisory Committee, was held on Monday, October 18, 2010 at 7:00 p.m., at the site of the Wickham Park Senior Center, 2785 Leisure Way, Melbourne, Florida 32935.

MEMBERS PRESENT

South Area Advisory Board

Jerry Jagrowski, Chairman
Ted Whitlock
John Kendrick
Richard Contreras
Mary Goelz

Wickham Park Advisory Committee

Ed Newell
Phyllis Principe
Pam Rogan

MEMBERS ABSENT

Jack Smink
J. Keith Farquharson
Damian Wilson

Greg Jones
Mike Nowlin

STAFF PRESENT

Jack Masson, Director, Parks and Recreation
Greg Minor, South Area Operations Manager
Fred Poppe, South Area Recreation Superintendent
Gustavo Vergara, Recreation Superintendent
David Moore, Maintenance Superintendent
Jerry Gust, Maintenance Superintendent
Jeff Whitehead, Community Center Coordinator
Mechelle Cook, Administrative Secretary, South Area Operations

PUBLIC

Approved November 3, 2010

See sign in sheet.

MEETING CALL TO ORDER

Mr. Jerry Jagrowski called the Joint Special Meeting to order at 7:02 p.m. and stated that the meeting was a Joint Special Meeting between the South Area Advisory Board, and the Wickham Park Advisory Committee. Mr. Jagrowski requested a roll call of the South Area Advisory Board and of the Wickham Park Advisory Board. Mrs. Cook conducted the roll call. It was noted that the Wickham Park Advisory Board had not produced a quorum.

OLD BUSINESS

South Area Advisory Board members reviewed the meeting minutes from the regular meeting held on Monday, August 16, 2010, Mr. Ted Whitlock made a **MOTION** to accept the minutes as presented, Mr. Richard Contreras **SECONDED, UNANIMOUSLY APPROVED.**

STAFF REPORTS

Mr. Minor stated that we had sustained 2.4 million in cuts in the last budget round and that the upcoming year would yield a different way of doing business. Mr. Minor stated that Jim Ford's office predicted that the upcoming year would be a tough year also.

Mr. Poppe stated that we are moving the Farmers Market to the Main Pavilion in November. Mr. Jagrowski inquired how the Market was performing, Mr. Poppe stated that we have hosted up to 33 vendors with the lowest count being 26 vendors. Our attendance figures were 700 members of the public.

Mr. Vergara discussed the events that we have hosted, Movies in the Park, with an attendance of over 400 people. We will be hosting the 5th Annual Golf Tournament at Spessard Holland for the Disabilities Program. Florida Fest was recently held at Erna Nixon Park and though attendance was down, we had an increase in the prices so the final dollar numbers were comparable to previous years. On October 30th Viera Regional Park Community Center will be hosting the Spooky Spectacular and Craft Fair.

Mr. Gust stated that we had held the Grand Opening and Ribbon Cutting of Christenson's Landing Boat Ramp with great success. Construction problems have surfaced at the new Rodes Park and may somewhat delay the opening but staff is handling the issues. Mr. Kendrick inquired about the closed bathroom facilities at the boat ramp, Mr. Gust stated that was due to a broken water pipe and not to vandalism, and that it has been repaired and the facility is reopened.

Approved November 3, 2010

NEW BUSINESS

Mr. Minor requested that the SAAB board members provide approval to sunset the Christensen's Landing Referendum Committee, after some discussion between the SAAB members with note and thanks being made to the excellent job by Brevard County staff members, Mr. Kendrick made a **MOTION** to approve the request, Mr. Whitlock **SECONDED, UNANIMOUSLY APPROVED.**

Mr. Minor then requested approval of the Draft Request for Proposal (RFP) for the Wickham Park Equestrian Center. Copies of the draft RFP were provided to all the members via e-mail prior to the Joint Special Meeting date for review and paper copies were also provided to the members and the public at the meeting. Discussion ensued that no recommendation could be taken due to the Wickham Park Advisory Committee being unable to establish a quorum and make any motions. Mr. Masson stated that this would necessitate another official meeting of the two boards. Mr. Masson stated that the item could be discussed at tonight's meeting, but he would like to have a recommendation from Wickham Park Advisory Board, and that it would be noted in the minutes that the meeting would be continued to another date when another joint special meeting would be scheduled. Mr. Contreras asked for a point of order in that Mr. Masson stated that the SAAB could approve the request without arecommendation of the Wickham Park Advisory Board. Mr. Masson stated that we could discuss the issue and if so desired the South Area Advisory Board could make a Motion or we could not discuss the RFP and move to the next meeting date. Discussion ensued when the next Wickham Park meeting date would be scheduled. Mr. Newell inquired if the Wickham Park Committee could make a recommendation tonight and proceed from there; Mr. Masson stated they could have dialogue or discussion but that no action could be taken. Mr. Masson stated that we wanted to be very transparent in the entire process.

The members present decided that they would like to have discussion tonight and to also proceed to schedule another joint special meeting. Mr. Newell stated that he would like to see the item continue on at this meeting and that it would not be delayed for another month. Mr. Minor stated that one option would be to continue to the next meeting date for the Wickham Park Advisory Committee that would be held on November 3, 2010. Consensus was reached to review the proposal with the members currently present and to have dialogue, and that another Joint Special Meeting between the South Area Advisory Board and the Wickham Park Advisory Committee would be scheduled and held on November 3, 2010, with the meeting location to be announced. Mr. Jagrowski stated that this was a public meeting and that input or discussion would be accepted from the members of the public present.

PUBLIC INPUT

Comments were submitted that there were no turnout areas, and where the locations of the six wash racks were. Mr. Minor stated that there were six hose bibs and it was noted that you would need a place to tie the animal securely. Ms. Rogan stated that we needed at

least 3 people with equestrian knowledge on the selection committee. Ms. Rogan stated that we have a problem with the lack of turn-out area.

Mr. Masson stated that we intended to go with the highest and best use of the facility. Mr. Masson stated that we have built something and that we needed to gather public input on the best utilization of this facility. Mrs. Principe asked if the selection committee would be made up of in-house selections or if it would cost the county any funds. Mr. Masson explained the committee selection and make up and that it would be an in-house committee, but that it was very important to have expertise in this area and that it would not cost the county any funds.

Mr. Masson stated that there has always been concern about the turnout areas and that we have continued to search for a solution to this issue. Mr. Whitlock stated that throughout this issue we have solicited input from the public and the equestrian community and we have also considered this in the planning and construction of the center. Ms. Rogan stated that she had concerns that the input was not followed. Mr. Masson stated that we are all on the same team here and that we have received direction from the BOCC to put together the RFP and that our department values the input from the public and the board members. Ms. Rogan stated that she was concerned that we would not be able to get someone in the park that would be able to fulfill the requirements of the center. Ms. Rogan stated that she was concerned about the checks and balances in the RFP and felt that they favored the vendor. Ms. Rogan also stated that on the scope of services, item 10, that we should also have something in there about being well versed in quarantine situations. Ms. Rogan stated she had a very big problem with only 10 event days, she felt that it should be more. Ms. Goelz stated that this item read as only a minimum of 10 days. Mr. Poppe said that this was a guideline vehicle only and that it would be a baseline to work from and that negotiations would take place.

Ms. Rogan said the next item of concern was concession services, she inquired if they could still do their own, Mr. Masson replied that this could be possible.

Members of the public then presented their questions and input to the board members and discussion ensued between the county staff, board members, and members of the public. Items of discussion were access after hours to the facility, day renters having access to the wash rack area, lighting in the park and who paid for the electricity for the lights. Mr. Masson stated that we wanted to be able to see the direct costs and that if anything could be separated out the intent would be to do so. Discussion returned to the minimum of 10 event days, Mr. Masson explained that the selected vendor would want to host as many shows as possible to generate revenue and be able to the make the required payments to Brevard County. A point was brought to reach out to other counties within the state that are currently running successful equestrian facilities and ask for volunteers and/or input for the selection committee. Mr. Masson stated that this RFP would be going to the BOCC for approval after the committee's have provided their input and approvals.

Mr. Jagrowski asked if there was any further input from the public or the boards, Mr. Masson stated that we would note these concerns in the RFP. Discussion then ensued

concerning the agreement. Mr. Jagrowski inquired who would be responsible for payment of any damages, Mr. Masson stated that the key words were acts of god, and if a hurricane damaged the facility that would be considered an act of god and the vendor would not be held responsible for the damages. Mr. Masson noted that there was a mutual escape clause in the agreement. Ms. Principe noted that there was no penalty for any late payment to the county. Ms. Rogan stated that the Florida Today article stated that the county was ready to go back to a full boarding facility; Mr. Masson stated that he had not seen that article and requested Ms. Rogan to provide him with a copy of the article.

Mr. Whitlock again noted the poor attendance from the board members and encouraged the two Chairmans to make note of this issue and discuss it with their members. Ms. Cook will provide the attendance reports to the board chairmen.

Mr. Richard Contreras made a **MOTION** to move to postpone the approval of the Draft Request for Proposal, Wickham Park Equestrian Center, until the next Joint Special Meeting of the South Area Advisory Board and the Wickham Park Advisory Committee until November 3, 2010 at 7:00 p.m. Ms. Goelz **SECONDED, UNANIMOUSLY APPROVED**. Ms. Goelz inquired about the agenda item for Oars and Paddles Park, this item has been moved to the next meeting date.

ADJOURNMENT

Seeing no further business, Mr. Jagrowski asked for a **MOTION** to adjourn, Ms. Goelz made a **MOTION** to adjourn, Mr. Contreras **SECONDED, UNANIMOUSLY APPROVED**. The meeting was adjourned at 8:26 p.m.