

PARKS AND RECREATION DEPARTMENT  
SOUTH AREA ADVISORY BOARD  
REGULAR MEETING  
October 21, 2002

A Regular Meeting of the Parks and Recreation Department South Area Advisory Board was held on Monday, October 21, 2002, at 7:00 p.m. at 51 S. Nieman Avenue, Melbourne, FL.

**MEMBERS PRESENT**

Brian Hurley, Chairman  
Mary Goelz  
Ted Whitlock  
Robin Tibbitts  
John Corelli

**MEMBERS ABSENT**

Juan Marrero  
Mary Ann Kise, Vice Chairman  
Jerry Jagrowski

**STAFF ATTENDING**

Karen Palus, South Area Parks Operations Manager  
Barry Portnowitz, Recreation Superintendent  
Jeff Whitehead, Parks Maintenance Superintendent  
Tina Webster, Administrative Secretary

**PUBLIC**

Jim Rosasco  
Al Genchi

**CALL TO ORDER**

Mr. Hurley called the meeting to order at 7:08 p.m.

**APPROVAL OF MINUTES**

Mr. Whitlock made a **MOTION** to approve the minutes as presented and Ms. Goelz seconded.  
**UNANIMOUSLY APPROVED.**

**STAFF REPORTS**

Ms. Palus informed the Advisory Board of a new part-time accounting position to help track Referendum Funds. She then announced that staff has been meeting with the various schools to implement a Memorandum of Understanding (MOU) between Brevard County and the School in relation to each facility. Ms. Palus mentioned that the demolition of the racquetball courts at Hoover is underway. She then stated that the Parks & Recreation Department has transferred their cell phone use from Cingular to Nextel Phones.

Mr. Portnowitz provided an update on recreational activities. He informed the Advisory Board that Crakerfest was held at Erna Nixon Park and generated about 500 visitors; Skyhounds attracted about 50 dogs and Paws in the Park held at Wickham Park brought in about 200 visitors with their dogs. He announced that his staff is working hard to provide great services.

MINUTES APPROVED 12/16/02

Mr. Whitehead provided an update of the maintenance in the parks. He mentioned that his staff has assisted in the past events. He asked the Advisory Board members to take a look at Fisherman's Landing; staff has worked diligently to clear the area and make it more visible. He then stated that the pavilion at Melbourne Riverview has been painted and the creative playground at Flutie Athletic Complex has been demolished. It will be replaced with a new playground through the Referendum Project.

### **OLD BUSINESS**

Ms. Palus spoke regarding the budget. She informed the Advisory Board that the Court decision has not been made at this time; however, she has been instructed to proceed as planned. She stated that a portion of Mr. Masson's salary will be generated through the Referendum Funds because his primary job responsibilities are the Referendum Projects.

Ms. Palus informed the Advisory Board that staff has scheduled a trip to Halpatiokee Park, which was designed by the same A&E firm that is working on the Viera Regional Park project. This gives the Viera Regional Park Committee members an opportunity to see a park that has been designed with a similar idea of the Viera Regional Park and to be able to ask questions and here the recommendations from the staff at Halpatiokee Park.

Ms. Palus then gave a brief overview and status of the Referendum Projects. She spoke regarding the proposed location of the new maintenance facility for the North Beach area instead of the current location at Canova Beach Park. Ms. Palus noted that the South Beach Community Park Committee has been working very well together and is moving forward on the project. Discussion ensued in regards to the remaining projects.

### **NEW BUSINESS**

Mr. Hurley spoke regarding violence issues within some athletic organizations being held at Satellite and didn't know if the County could do anything about it. Ms. Palus explained that it is up to the organization to uphold the expectations and standards of its volunteers and board members while utilizing the facilities. She mentioned that the organizations that utilize County facilities are offered the NAYS Administrators training so that they can become certified and train their organization appropriately. Ms. Goelz noted that the organization she is involved in has their parents sign a "Code of Ethics." Ms. Palus concluded by saying that if any problems were brought to her, she would address the Board of the organization involved and encouraged Mr. Hurley to do the same with the organization that utilizes the Satellite Beach facilities.

Ms. Palus mentioned that the Commission offices have been informed of the vacancies for the Advisory Board and Committees.

Mr. Rosasco spoke regarding his concerns with the appraisals for the Couch Pump property. He then asked if the Referendum Funds that were not being utilized at this time were gaining interest or how that is being handled. Ms. Palus stated that the Parks & Recreation Administration office is managing the funds with the assistance of the Budget Office.

### **ADJOURNMENT**

Ms. Goelz made a **MOTION** to adjourn and Ms. Tibbitts seconded. **UNANIMOUSLY APPROVED**. The meeting adjourned at 8:08 p.m. The next meeting is November 18, 2002.

MINUTES APPROVED 12/16/02