

## NORTH BREVARD COMMISSION ON PARKS & RECREATION

Minutes of the regular meeting of the North Brevard Commission on Parks & Recreation (NBCPR), an advisory board, held Thursday, April 9, 2009, in the Brevard Room of the Brevard County Government Complex-North.

### Members Present

Jan Alwine  
Glenn Dames  
Barry Gainer  
Dick Gossett  
Neta Harris  
George Newman

### Members Absent

Ted Beck, Chairman  
Dr. Ron Bobay, Vice Chairman

### City of Titusville Elected Officials/Staff Present

Conrad Eigenmann, Council Person Liaison  
Grace Galiano, Redevelopment Planner

### Brevard County Staff Present

Kathie England, Administrative Aide to Commissioner Fisher  
Cheryl Page, Assistant Parks and Recreation Department Director  
Terry A. Lane, North Area Parks Operations Manager  
Michael J. Rubacky, Parks Maintenance Superintendent  
Richard L. Tucci, Recreation Superintendent  
Chuck Mays, Construction Coordinator  
Judy Inman, Administrative Secretary

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### I. CALL TO ORDER, ELECTION OF CHAIRMAN PRO TEM & ROLL CALL

Barry Gainer called the meeting to order at 5:00 p.m. in the absence of the chairman and vice chairman and asked for motion for chairman pro tem, declining when nominated by Neta Harris.

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**Motion by Glenn Dames, seconded by Barry Gainer, for Dick Gossett to serve as chairman pro tem.**

**AYE: Alwine, Dames, Gainer, Gossett, Harris, Newman**

**NAY: None** **Carried 6-0**

Terry Lane reported both Ted Beck and Ron Bobay are out of town and there is still a vacant seat. Conrad Eigenmann reported the City is advertising for the vacant seat and it is on the agenda.

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**Motion by Barry Gainer, seconded by Glenn Dames, to excuse absences of Ted Beck and Ron Bobay.**

**AYE: Alwine, Dames, Gainer, Gossett, Harris, Newman**

**NAY: None** **Carried 6-0**

### II. PUBLIC COMMENT (items not appearing elsewhere on the agenda)

Bea Polk stated she is still waiting for an answer on when Marina Park will start, how much longer it will take and who is holding it up. Terry Lane responded saying the answers to permitting comments from St. Johns River Water Management District were submitted April 3 and explained the permitting process whereby each permitting agency has 30 days to respond to answers to their questions and can then

ask more questions requiring a response and then another 30-day period, over which County staff has no control. Mr. Honeycutt, as the A&E on record, is the responding agent for the questions as it is his responsibility to secure the permits. In response to Ms. Polk's question about the length of time required for this project, Mr. Lane noted each project is different but all take time for permitting and adding two more boat ramps has increased permitting time for this project. Ms. Polk took exception to the length of time required for Marina Park and to the number of staff present even though she stated she understands they don't get paid extra, but do get time off. Terry Lane defended having staff present as a resource for answering questions relative to the meeting.

In response to an inquiry from Dick Gossett regarding historic response time by Honeycutt on permitting, Chuck Mays stated it all depends on what is asked and how fast the A&E can get the information and they respond as quickly as they can once they have the information. The most recent response to St. Johns River Water Management District (SJRWMD) was about a month and response to the City was less than a month.

Joan Wheeler commented City Council thinks the Marina Park project is started but the nests on poles at Marina Park are holding it up and asked why the other poles can't be removed. She suggested leaving the nests for tourists to see. She also stated she heard at City Council that the Referendum is for construction only and wanted to be sure it is understood it is also for operations and maintenance. She also stated one can't count on money listed on paper that hasn't come in. She commented on a letter from SJRWMD saying

the County has 120 days to respond and asked if the board had copies of the letter. The board didn't have copies and staff did not know which letter Ms. Wheeler had in her hand.

Mr. Lane explained staff is awaiting the permit to relocate the osprey nests and if there are no eggs or hatchlings in the nest, the nests can be relocated to the concrete poles. If there are eggs or hatchlings in the nests, it will be necessary to wait to remove those poles until the birds vacate. Once the permits are received, work can be done in the park regardless of the nests.

### III. APPROVAL OF MINUTES

Mr. Gossett clarified the reason he asked the question as to who approved the added expense and asked the cost for the kitchen at Cuyler Park, was because he didn't know that staff had the authority to change projects, and stated he still doesn't have the answer. He also stated he doesn't think anyone wants staff to slow down. He continued saying there were two motions made on the Marr property but only one showed up in the minutes. Judy Inman reviewed her notes and found only one motion. Discussion ensued on the process, direction from the Board of County Commissioners (BoCC) and review of prior decisions on the property that were based on 19 acres. Mr. Lane noted the recommendations of the three community organizations and two committees still stand. Mr. Gossett stated he thinks the committee should reinstitute their requirements to determine if they want 10 acres, 5 acres or the whole thing. Neta Harris pointed out the Referendum brochure calls for 10 acres land acquisition. Mr. Lane reported the negotiations are for approximately 10 acres, not 19 acres, and when the Marr property comes before the NBCPR, the three community organization presidents and members of the two committees and all on the mailing list for the project will be invited to come to the meeting so they can comment.

Mr. Lane reported the Cuyler Park pavilion with kitchen and restroom was on the matrix since at least October 1, 2007. The motion stated that staff was to move forward with the playground at Sandrift and the picnic facilities at Cuyler Park.

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**Motion by Barry Gainer, seconded by Neta Harris, to approve the minutes of March 12, 2009.**

**AYE: Alwine, Dames, Gainer, Gossett, Harris, Newman**

**NAY: None** **Carried 6-0**

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### IV. REFERENDUM & OTHER PROJECTS

A. Reports—Dick Gossett suggested that only highlights be given, rather than reading all changes included in the written report.

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**Motion by Glenn Dames, seconded by Neta Harris, that the construction report be a highlighted overview with citizen comments if necessary.**

**AYE: Alwine, Dames, Gainer, Gossett, Harris, Newman**

**NAY: None** **Carried 6-0**

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Mr. Mays gave the following updates that have occurred since report was printed on March 31, 2009.

- Gibson Field—The practice fields site plan was submitted to the School Board today for their review as it is their property.
- Pritchard House—Staff applied for a CRA façade improvement grant, asking for \$40,000 which is on the April 14 CRA meeting agenda.
- Fay Lake Wilderness Park—The project is underway with clearing started.
- Titusville Veterans' Memorial Fishing Pier—Staff is scheduling a pre-construction meeting for the pier next week.

In response to inquiries from Dick Gossett, Mr. Mays reported the 30x50 pavilion at Chain of Lakes (COL) is a partnership with the Transportation Department grant and Florida DOT. The pavilion and restroom are going to be paid for by them as part of the trailhead for Rails to Trails. In response to an inquiry from Rev. Dames, Mr. Lane reviewed the types of grants for COL including FRDAP and FIND applied for by staff, and other grants sought by groups such as Brevard Community College, Parrish Medical Center, and North Brevard Heritage Foundation, stating some grants need matching dollars for a specific project and are usually reimbursable as work is done. Once awarded, grant guidelines have to be followed. Rev. Dames asked if staff ever looks to see if other parks can be blanketed in with a grant, i.e. ponds at COL and Marina Park. Mr. Lane stated staff works with other County departments and City of Titusville

Stormwater who work together in applying for grants. Mitigation is done on site at COL. If a number of trees are removed from one park, they can be placed at other parks.

In response to an inquiry from Barry Gainer, Mr. Mays reported work should start on the pier at the end of April or first of May with a 350-day build. Mr. Lane responded to Mr. Gainer's question about the concession, saying staff is looking at the RFP and will make some modifications. Changing from monthly rent fee and commission to a lump sum without commission is being discussed because it would save staff time in auditing to be sure payment is correct. Staff is hoping to get the RFP to the City of Titusville to review and back on the street as soon as possible.

In response to an inquiry from George Newman regarding the concession, Mr. Lane indicated the tables and chairs used by the concessionaire were his property that he removed. Prior to that, staff had placed some folding tables and chairs in the room to hold a staff meeting. The kitchen equipment purchased with County funds has been inventoried by staff who verified that all County property is still there. The \$1,000 bond is being kept because additional cleaning of the facility by staff was needed. The concessionaire left the Tiki hut he built. Mr. Lane also reported he was at the pier with Richard Wheelis and some representatives to review ADA at the pier, but Florida Building Code still does not permit a lower railing. Staff is taking steps to see what can be done and will continue to ask questions.

Dick Gossett reported Bob Richmond passed away about three weeks ago.

Mr. Gainer inquired about the cost for tortoise collection that Mr. Mays said was about \$1,000 each and there are 36 or 37 gopher tortoises that will be relocated by one of the few approved companies to property on the west coast.

B. North Brevard Referendum Projects—There were no questions.

## V. OLD BUSINESS—

A. Community Center Report of Expenses—Mr. Lane stated that at the last meeting it was requested a copy of the report presented at NAACP North Branch meeting be given to the advisory board. He noted the

report covers over three fiscal years, 2006 to 2009, and is from funds other than the Referendum. Staff confirmed for Mr. Gossett that all attachments and items in the packet are filed with the minutes.

In response to an inquiry from Rev. Dames regarding the CDBG request for Campbell Park, Mr. Lane stated Cheryl Page attended City Council with a new request for just over \$77,000 that doesn't include the entranceway, hallway and rest rooms that currently have ceramic tile and will be cleaned up, reducing the original request by \$13,000. Ceramic tile will be installed throughout the remainder of the facility, as well as new cabinetry. The project is being recommended and will be presented for approval by City Council in April.

Rev. Dames asked about the mold at Campbell. Mr. Lane reported San Air Technologies Laboratory, Inc., took spore tests and found no evidence of mold contamination. The indoor spore counts did not exceed the outdoor sample. The visual mold is contained in grout between the glass blocks, the majority of which will be replaced with concrete that will also eliminate water intrusion in the blocks. Mr. Lane reviewed the grant timetable for Mr. Gossett. The grant would start on October 1, but first requires processing the agreement. Staff hopes to move forward by end of this calendar year. At an inquiry from Mr. Gossett, Mr. Lane responded staff will take a look at applying sealer to the glass block. Mr. Gossett reported tennis racquets were donated and Rev. Dames reported he talked to MaliVai Washington Kids Foundation from Jacksonville to possibly expand their tennis program here.

Mr. Lane responded to Mr. Gainer that the wobbly covered barbeque area at Campbell has been repaired and shored up.

Dwight Seigler stated that last month he asked Mr. Lane for copies of the purchase orders to match up numbers for this particular report because there are things on the report such as the existing basketball court at Cuyler where the only thing that happened was for staff to move the fence and one goal to make it a half court and formed up and paved a driveway to make more parking at a cost of \$8,900. He also questioned \$4,500 for staff painting the interior of gym, annex, and computer room, and noted \$168,000 should do a couple of ball fields. He stated he wants

to know how staff came up with those numbers with one man doing the work.

Mr. Seigler commented that the \$173,000 spent on Campbell ball field lights for a non-regulation softball field with no fence when there is a building that is falling apart doesn't make good sense. He stated he will ask Mr. Lane in writing next week for copies of the purchase orders.

Mr. Seigler asked how many board members read the Clerk's audit report on Referendum projects from October 30, 2006. Neither staff nor the advisory board members had seen the report. Mr. Seigler asked how the findings would be corrected if the people responsible didn't read the report. Mr. Lane noted that the citizens voted after that audit to expand the Referendum, but if a copy of the audit is provided, he will copy it to the NBCPR. Mr. Seigler stated he was told the Board of County Commissioners didn't want to accept the findings.

VI. NEW BUSINESS—None.

## VII. REPORTS

A. Advisory Board Members on Assigned Parks—Jan Alwine asked about parks assignments after which staff distributed an assignment list from January 2009. Consensus was to wait for a full board to make new assignments.

Mr. Gainer praised staff for doing a good job at COL saying there have been a lot of softball tournaments recently and people are thrilled with the condition of the park. Terry Lane gave credit to staff present and the good crew at COL, noting most of the crew is paid through the Referendum.

B. City of Titusville Report—Conrad Eigenmann stated he will do everything he can to fill the vacant seat before the next board meeting. Barry Gainer asked if it had been advertised in the newspaper. Councilman Eigenmann responded open seats are listed on the City website and in response to an inquiry from Neta Harris he said the application asks if they would serve on any other board. Neta Harris asked if anyone present is interested. Mr. Gossett noted applicant must be a resident of the City of Titusville.

In response to an inquiry from Mr. Gainer about the Indian River Festival preparations, Mr. Lane reported staff has a Memorandum of Understanding (MOU) with the Chamber of Commerce who will be setting up on Tuesday and Wednesday for the festival on Thursday through Sunday. Mr. Lane confirmed for Councilman Eigenmann, the Chamber still uses a promoter for the event, but staff has had MOUs with the Chamber for years.

Mr. Gossett mentioned the Fox Lake Park Spring Craft Fair that Mr. Lane said is on April 25.

C. North Area Parks Operations Staff—Mr. Lane:

- Drew attention to the brochure for spring/summer activities throughout the County that is also on web.
- Announced he and Ted Beck will be attending City Council next week for the semi-annual report on parks.
- Announced naming Truman Scarborough Way is on the April 14 BoCC agenda.
- Reported Rodney Honeycutt has identified up to 120 feet x120 feet square for the skate park, about half a football field, as a result of requests from the young men at last month's meeting. Mr. Gossett asked about doing that first. Mr. Lane noted because it will be a construction site, it wouldn't be good to have people there.
- Reported the approved minutes from the NBCPR and Referendum committees are posted on the web, as well as the final minutes from sunset committees.

Cheryl Page announced Twitter is available on [brevardparks.com](http://brevardparks.com) and staff is getting some interesting comments.

Neta Harris recommended an email process available where one can get press releases from the County. Signup is at [www.brevardcounty.us](http://www.brevardcounty.us).

The meeting adjourned at 6:20 p.m.

Respectfully submitted,

Dick Gossett, Chairman Pro Tem

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