

NORTH BREVARD COMMISSION ON PARKS & RECREATION

Minutes of the regular meeting of the North Brevard Commission on Parks & Recreation (NBCPR), an advisory board, held Thursday, October 11, 2007, in the Brevard Room of the Brevard County Government Complex-North.

Members Present

Ted Beck, Chairman
Dr. Ron Bobay, Vice Chairman
Barry Gainer
Dick Gossett
Shawn Harris
Gigi Henkel
Rick Pucci

Members Absent

Scott Johnson
George Newman

City of Titusville Staff Present

Conrad Eigenmann, Council Person Liaison
Jim Herron, Public Works Director

Brevard County Staff Present

Kathie England, Administrative Aide to Commissioner Scarborough
Cheryl K. Page, Assistant Parks & Recreation Director
Terry A. Lane, North Area Parks Operations Manager
John Dacus, Parks Maintenance Superintendent
Michael J. Rubacky, Parks Maintenance Superintendent
Richard L. Tucci, Recreation Superintendent
Judy Inman, Administrative Secretary

I. CALL TO ORDER & ROLL CALL

Chairman Beck called the meeting to order at 5:00 p.m.
Terry Lane reported Scott Johnson was out of town on business and George Newman's father passed away.

Motion by Barry Gainer, seconded by Rick Pucci, to excuse absences.

AYE: Beck, Bobay, Gainer, Gossett, Henkel, Pucci

NAY: None **Carried 6-0**

Chairman Beck noted a revised draft of the minutes of the previous meeting was before the NBCPR. Judy Inman noted the revision is related to Joan Wheeler's comments about Titusville Little League dissolving in the second column of page 1.

II. PUBLIC COMMENT (items not appearing elsewhere on the agenda)

Shawn Harris arrived at this point.

Bea Polk asked if the \$500,000 had been signed for the City and was told it was not approved yet. She also inquired what has happened for Marina Park since the last meeting. Mr. Lane reported there will be a Marina Park Referendum Committee meeting on October 25, at 6 p.m., in the Brevard Room. Honeycutt and Associates will present the latest version of plan with cost estimates that will be sent to the committee in advance.

Joan Wheeler noted that on the correction in the minutes, some people think Titusville Little League dissolved this year, but they started dissolving in 2006. She stated she doesn't know how those decisions were made, but they were made.

III. APPROVAL OF MINUTES

Motion by Gigi Henkel, seconded by Barry Gainer, to approve the revised draft of the minutes of September 13, 2007.

AYE: Beck, Bobay, Gainer, Gossett, Harris, Henkel, Pucci

NAY: None **Carried 7-0**

IV. REFERENDUM & OTHER PROJECTS

A. Reports— Terry Lane, in the absence of Chuck Mays, reported on projects that had some status change and stated he would answer questions on other projects.

- Chain of Lakes (COL)—The pavilion was delivered and the prefab storage buildings are anticipated to be delivered later in October. The latest on the Dairy Road entrance is that negotiations may be rekindled. The tennis courts design is completed. Additional design is needed for a trailhead in COL for the rails-to-trails project, and for the lake and concession near the tennis courts that are on BCC property. Lake expansion to the south currently is being designed in cooperation with Parrish Medical Center and BCC to meet the needs of all. The playground design has started with discussion as to how it will be done and where in COL.
- Cuyler Park—Staff met on site yesterday for the softball field renovation and made some modifications to include totally redoing the irrigation, totally replacing the sod and clay in the area to eliminate swales that cause washouts. It should not change the substantial completion date anticipated for late January. The contractor said he will stay on the project which may make completion sooner.

- Equestrian Trails & Facilities—With the state purchase of the railroad, staff will be calling the committee together once Barbara Meyer says it is time to do so, and will talk with Mike Knight about joint ventures on Environmentally Endangered Lands property being purchased between Mims and Scottsmoor.
- Harry T. & Harriette V. Moore Memorial Park—Phase II—Negotiations are underway with Rood and Zwick, A&E firm, who is waiting for an answer from the Building Department if the replica of the home will be classified as residential or commercial.
- Manatee Hammock Shoreline—The notice to proceed was issued for this FEMA project to repair washout issues from previous storms.
- Marina Park—The next committee meeting is October 25, 6 p.m., in the Brevard Room. Honeycutt & Associates is putting together the preliminary design using the priority list established by the committee, and thinking is that all but one or two components will fit into the 20 acres of Marina Park.
- North Brevard Senior Center—Phase 3 walking trail—The wetland topographical and tree surveys have been completed. The conceptual design in progress and it is anticipated early November.
- Pritchard House—The foundation replacement notice to proceed was given to Carswell Construction on September 24. The substantial completion is anticipated in late January. Once that is complete, the house restoration will begin with A&E Ken Smith & Associates out of Jacksonville. Negotiations are underway with them to enter into the contract for design for restoration of the rest of the building.
- Sand Point Park—Staff is in the process of getting the nine pavilion/shelters replaced with all metal pavilions. The current pavilions are not to hurricane standard so they are being replaced instead of repaired. Dick Gossett inquired if the skate board park was removed because it was not safe and asked if it was going to be rebuilt. Terry Lane responded it is not in the Sand Point Park Referendum Committee plan, but rather is in the Marina Park Referendum Committee priority list and conceptual plan. The Sand Point Park Referendum Committee had plans in phase 2 for an amphitheater/band shell and for Sand Point to be a festival-style park. A skate park wouldn't fit into the atmosphere.
- Scottsmoor Meeting Hall—Staff is waiting on the contract execution by all parties so the project can move forward. BRPH did the design and C&D Construction was awarded the contract.
- Walter Butler Community Center at the Bernice G. Jackson Park—FDEP sewer clearance is holding up the project and is anticipated shortly. Staff is looking at opening sometime in November. Landscaping is another issue. It is uncertain if a Certificate of Occupancy (CO) will be issued without the landscaping being completed. Staff is hoping to get that moving forward so the ribbon cutting can be held.
- Titusville Veterans' Memorial Fishing Pier—The FEMA proposal for \$3.4 million is waiting for approval from Washington, DC, and is anticipated by the end of November. The project work sheet was not finalized in the FEMA office until the end of September. DRMP, an A&E firm from Orlando, is working through Honeycutt and Associates on the design and wave analysis, which will allow moving forward quickly. After the design is approved, it could take 15-18 months to complete the project. Barry Gainer asked about the concessionaire. Terry Lane reported staff has met with Dania Pier Management Corp. on the contract and anticipate having it signed by late October or early November. Dania asked for up to 90 days to get moved in and open for business and that is being added to the agreement. Mr. Gainer noted that could be February or March. Mr. Lane noted it is up to 90 days and is hoping it is well before that. Mr. Lane noted there are other things that need to be done such as the dedication of the Gold Star Mother's plaque when the concession is ready to open. In response to Mr. Gossett's inquiry if the concessionaire is in agreement with the plaques, Terry Lane reported staff hung the plaques in the concession. Mr. Lane also noted the need to address acoustics in the concession.

Chairman Beck noted City Councilperson Eigenmann had to leave for a 5:30 meeting and asked if he had anything to add. Mr. Eigenmann declined, indicating City staff was present.

B. North Brevard Referendum Prospective Projects

Mr. Lane noted the latest version of the report is available tonight and he wants to cover it each month to show the latest revisions. He pointed out the updated funds available as of September 30 are shown. In the County Stormwater land reimbursement, some of the money has been paid into the Parks Referendum. Other changes include what was brought up at the last NBCPR meeting about the North Brevard Senior Center. It now shows reimbursement by the City of Titusville, up to \$500,000, not totally funded by the City of Titusville. Mr. Lane noted there is no agreement yet, only a letter

from the City to the Board of County Commissioners to ask for approval to look into an agreement. The third change is under Cuyler Park. Through discussions with Dwight Seigler, president of East Mims Civic League (EMCL), learning center renovations up to \$75,000, and community center/annex renovations up to \$100,000 were added under requested enhancements. Mr. Lane stated community requests go into the third column and will be brought to the NBCPR monthly to decide how to handle possible funding and noted requests exceed funding available.

Dick Gossett noted Scott Johnson had suggested Cuyler Park prioritize their enhancements. Mr. Lane agreed and reported staff has met with the EMCL, Shawn Harris and Dwight Seigler, and Mr. Lane has some things he needs to give them from the construction group so they have the opportunity to look at the possibilities so a conceptual can be put together. Mr. Lane noted the Referendum Committee was sunset so staff is dealing directly with the EMCL.

Shawn Harris reported he was in a group invited down for a preliminary tour of the Walter Butler Community Center and asked if November is going to be a firm date, suggesting maybe November is a soft date. Mr. Lane agreed Mr. Harris is correct and added he wished he could answer with firm dates, but getting permits is part of the problem. Mr. Harris noted the contractor is paying utilities. Mr. Lane confirmed that is true until the CO is issued.

V. OLD BUSINESS

Chairman Beck brought up voting about things not in the packet and directed attention to the May 2007 minutes in the packet that show discussion but no vote on the matter. Chairman Beck noted that sometimes things come from the floor that could be voted on or tabled to the next meeting. Dick Gossett stated he believes anything requiring action from this Commission or a committee must be in the packet to give a chance for study. Dr. Bobay stated he is not in favor of a rigid policy. Rather he believes direction should be to expect items to be in the packet whenever feasible, but be allowed to receive emergency items and act at the discretion of Commission or committee. Chairman Beck asked the opinion of the other members on the matter and asked for public comment as well. Dr. Bobay suggested, as a point of order, if carrying this as an action item, to include it on a future agenda for discussion. Terry Lane inquired if that would be next month. Chairman Beck agreed yes, or whenever, and input from the public will be received at that time.

Public comment

Joan Wheeler spoke regarding the North Brevard Senior Center, saying from what she can gather, this pond already has an A&E study being done and asked if it is finished. She stated she couldn't believe the City would pay later without the City knowing what A&E will be used, etc. She also mentioned there is a huge apartment complex going up in between Park Avenue and DeLeon and there is a new road that looks like it is going into that development. With its proximity to the Senior Center it makes Ms. Wheeler wonder if that is why they had to have this. She also asked if anyone else is sharing with the expenses. She stated the need for an agreement, not just a letter of understanding for the County to be paid back by the City. Ms. Wheeler stated she saw in this last thing that passed, projects from the 2000 Referendum were going to be expedited, but it seems like more things are being done that weren't on the 2000 Referendum.

Terry Lane noted the construction report given earlier says the conceptual design is in progress. From the very beginning, Vern Jansen had a lake in his design for the North Brevard Senior Center. Mr. Lane also noted the 2000 Referendum brochure states land acquisition—10 acres, boardwalk with gazebo, and site improvements. A boardwalk and gazebo around a small lake has been planned from the beginning.

Dick Gossett made reference to the Titusville City Council and design concept for Waterfronts Florida, and asked how much input the County has had on it. Jim Herron stated he believed County parks was provided a CD on the plans and noted the waterfronts being talked about are south of the causeway area. He stated the impact to the County needs to be determined, but it is strictly conceptual at this stage. He reported Courtney Harris has been meeting with the Commissioner regarding some of this. He stated no money has been appropriated to it so there is no impact to the County at this stage. Mr. Gossett stated he realizes it is conceptual, but they are talking about docks and seawalls in parks. Mr. Gossett stated he would think the County would be in on conceptual plans. Mr. Lane noted Honeycutt and Associates is the A&E for all the Referendum projects parks in the causeway area who is to get a design to marry the projects together to look like one.

Mr. Gossett noted that when asked if the County would be involved the Waterfronts Florida program, Courtney Harris said the County Parks and Recreation would be very involved. Mr. Gossett reported it went before City Council last week and was tabled. Mr. Lane reported he and Cheryl Page attended a meeting with Ms. Harris

regarding property to be purchased by the City to connect the riverfront parks the City was purchasing with existing parks and stated there have been meetings but not specific to Waterfronts Florida. Chairman Beck asked for staff to follow up and let the NBCPR know.

VI. NEW BUSINESS—None

VII. REPORTS

A. Advisory Board Members on Assigned Parks—Dick Gossett suggested the Manatee Hammock reception office is in need of a little bit of improvement. John Dacus reported remodeling is underway. The front reception area is temporary, so as to not interrupt business. He suggested taking another look in 30 days.

B. City of Titusville Staff Report— Jim Herron reported the workshop mentioned at the last meeting for marina mooring fields has been rescheduled to November 6 at 5:30 at City Council chambers. Chairman Beck stated he saw the article in newspaper and asked Mr. Herron to pass on to the City that the NBCPR wants to be involved in Waterfronts Florida.

C. North Area Parks Operations Staff Reports— John Dacus reported the new air conditioner for Cuyler Park is to be installed Monday. The Rotary Riverfront Park playground is completed. The new gazebo for North Brevard Senior Center has been received.

Richard Tucci reported the athletic leagues for fall are underway with increased participation in men's and coed softball teams at COL, and strong participation in flag football at Space Coast Communities Sports Complex and soccer at COL. Revenue appears to be approximately 20% above projections for the fiscal year just ended. Registration is filling up for the Holiday Festival of Crafts at Fox Lake on November 17. The Fall 2007 to Spring 2008 Leisure Action is available. Intersession camp wraps up at Tom Statham Park on Monday. Last weekend there was a large cross country and 5K event at COL with approximately 4000 runners and about 8,000 to 10,000 spectators.

Terry Lane reported recent staff changes. Betty Abel retired at the end of September. Mike Ramseyer moved from athletics/aquatics coordinator to Sandrift coordinator to broaden his base. Mike Barnes requested a voluntary demotion to become the athletics/aquatics coordinator again. ZsaZsa Pratt was selected as community center coordinator at Walter Butler Community Center. She started with Parks in 1991, took time off when her daughter was born, and has most recently been recreation leader at Cuyler Community

Learning Center. She and staff are meeting with the Butlers regarding the dedication/ribbon cutting. Mr. Lane stated he would like to see the opening in 2007.

Cheryl Page reported revisions to the fee schedule will be on the November 8 agenda. Changes due to budget reductions include minimal fee increases of at least 10%, no fee waivers, and possibly a new ordinance. Therefore the November meeting may be a little longer. She requested staff distribute the November packet on Monday instead of Tuesday.

Shawn Harris inquired if the packet could be emailed. Judy Inman indicated that could be done and those wanting the packet by email can let her know.

Chairman Beck inquired if there were any problems with the race at COL. Mr. Lane responded that without rain, it would have been perfect. He noted it was a very busy time, however he heard nothing but positive things. The group loved the venue at COL for the event. The Parks Maintenance staff did a wonderful job and will be recognized through the County system. The only snag was that there was also a soccer tournament at COL. With only approximately 600 parking spaces at COL athletic fields, and 300 or so at BCC, buses parked at Temple Baptist. Chairman Beck indicated he heard nothing negative and complimented staff.

The meeting adjourned at 5:55 p.m.

Respectfully submitted,

Ted M. Beck, Chairman

jbi