



BREVARD COUNTY BUILDING CODE

2725 Judge Fran Jamieson Way, A115
Viera, FL 32940
(321) 633-2072 phone (321) 633-2087 fax

TEMPORARY CERTIFICATE OF OCCUPANCY REQUEST

Permit Number: _____ Site Address: _____

Contractor/Owner Name: _____

Telephone Number: _____

Pursuant to the Florida Building Code, Section 106.1.3, attached is a letter requesting a temporary certificate of occupancy for a period of _____ days. The letter of request includes an itemized list of all work that will be completed prior to the issuance of the permanent certificate of occupancy. This application must be accepted by the Building Official prior to routing to other review agencies.

The fee for this temporary certificate of occupancy will be \$100.00. Extension requests must be submitted like a new request.

I, the undersigned, acknowledge that failure to comply with all required code issues will result in code enforcement action that could impose significant fines and/or liens.

Contractor's Signature

STATE OF FLORIDA
COUNTY OF BREVARD

Subscribed and sworn to before me this _____ day of _____, _____, personally appeared _____ who is personally known to me or produced _____ as identification, and who did/did not take an oath.

Notary Public Signature

Seal

OFFICE USE ONLY

Accepted Denied

By: _____
Building Official

Notes: _____

TEMPORARY CERTIFICATE OF OCCUPANCY INFORMATION

A fee of \$100.00 will be assessed for each temporary certificate of occupancy. Each request to extend a temporary certificate of occupancy will require a new application and fee.

1. The applicant must provide a letter that lists all deficiencies and a time frame for completion.
2. The application and letter for the temporary certificate of occupancy must be approved by the Building Official or designee.
3. The temporary certificate of occupancy will be routed by designated staff to all the required agencies for approval.
4. The applicant will be notified when the temporary certificate of occupancy is approved or denied.
5. The applicant must pay all assessed fees prior to the issuance of a temporary certificate of occupancy.
6. The temporary certificate of occupancy will be printed, signed by the Building Official or designee, and sent to the applicant.