



Planning & Development Department  
**LICENSING REGULATION AND ENFORCEMENT**  
2725 Judge Fran Jamieson Way, Suite A-105, Viera, FL 32940

Phone: (321) 633-2058  
Fax: (321) 690-6878  
www.brevardcounty.us/licensing

**STATE CERTIFIED CONTRACTOR  
PERMITTING INFORMATION FORM**

**2010**

\_\_\_\_\_  
Name of License Holder (*Print*)

\_\_\_\_\_  
State License Number

\_\_\_\_\_  
Business Name

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Business Phone

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Business Fax

\_\_\_\_\_  
License Holder Signature **\*\*\*Required\*\*\*** Date

\_\_\_\_\_  
Business Email

**DOCUMENTATION REQUIRED FOR PERMITTING**

- \$25.00 Repository Fee** (payable upon initial submittal & each year of license renewal)
- Copy of State Certification**
- Copy of Qualifying Business (QB) License** (not required for electrical trades; needed for corporations or LLC's)
- Certificate of Insurance for General Liability**
- Certificate of Insurance for Workers' Compensation**
- Copy of Workers' Compensation Exemption Card** (if applicable)
- Copy of current Business Tax Receipt** (formerly known as Occupational License)

Certificates of Insurances must have your proper company name as the insured, must be received from the insurance company and list our department as the **certificate holder** as shown:

**Brevard County Licensing Regulation & Enforcement**  
**2725 Judge Fran Jamieson Way, Suite A-105**  
**Viera, FL 32940**

Select Payment  Cash  Check  Credit Card

Keep in mind that we do accept faxed forms and credit card payments (\$2 surcharge applies). If you will be paying the repository fee with a credit card, make a notation on the fax and someone will call you to arrange for payment.

**Make checks payable to Brevard County BOCC**  
Please allow 5 – 10 business days for processing.  
**Phone (321) 633-2058 Fax (321) 690-6878**

Staff Only:

Payment # _____	Payment Date _____	Compl. Date _____	Entered by _____
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