

**Pre-Construction Conference Checklist for Application of  
For Subdivisions and Unpaved Roads**

\_\_\_\_\_ Cover Letter requesting a Pre-Construction Conference.

\_\_\_\_\_ 9 Sets of stamped and sealed plans (7 Sets if no Sewer design).

\_\_\_\_\_ Engineering Inspection Fees Form.

Subdivisions

of the first (up to) \$500,000.00	2%	\$ _____
of the next \$500,000.00 to \$1,000,000.00	1.5%	\$ _____
of the next \$1,000,000.00	1%	\$ _____

\_\_\_\_\_ NPDES Forms for all projects in which more than an acre of land is improved or disturbed.

\_\_\_\_\_ All Federal, State, and local permits, such as SJRWMD and FDEP. If the project is phased, please submit a key map reflecting which phase you are applying for.