

BREVARD COUNTY DEVELOPMENT APPLICATION

APPLICATION # _____

Site Plan

Pre-App Required _____
(Date _____)
 Pre-App Waived _____
(Approved Waiver Form Incl.)
 Major(Full) Minor
 Site Plan Amendment
 Severance

Subdivision

Major Subdivision _____
 Minor Subdivision _____
 Pre-Application
 Engineering & Pre-Plat
 Final Plat

Unpaved Road Agreement

Property Information:

Sewer Septic
Gross Acres _____
Number of Lots _____

Concurrency:

Yes (Form Required)
 No (Initials)

APPLICATION NAME: _____

Tax Account #(s) _____ (list all Account #'s)

Tax Parcel Identification: Twp. _____ Rng. _____ Sec. _____ S/D _____ Blk/Par. _____ Lot _____ (list all parcels)

INTENDED USE OF PROPERTY: _____

PROPERTY OWNER:

Name: _____ Company: _____
Address: _____ E-Mail: _____
City: _____ State _____ Zip _____
Phone: (_____) _____ Fax: (_____) _____ Cell: (_____) _____

ENGINEER OF RECORD:

Eng. or Proj. Mgr.: _____ Company: _____
Address: _____ E-Mail: _____
City: _____ State _____ Zip _____
Phone: (_____) _____ Fax: (_____) _____ Cell: (_____) _____

APPLICANT/CONTACT IF OTHER THAN OWNER OR ENGINEER:

Name: _____ Company: _____
Address: _____ E-Mail: _____
City: _____ State _____ Zip _____
Phone: (_____) _____ Fax: (_____) _____ Cell: (_____) _____

Statement of Accuracy

I/we hereby confirm that the above information is true and correct and I assume all responsibility for the truth and validity of this application and the information on the attached survey, all plans, and drawings attached hereto, and all associated exhibits submitted herewith. I/we also authorize Brevard County Planning and Development Office or its designee, to enter the premises for purposes of inspections related to this application.

Signature of Property Owner/Authorized Representative

Date

INSTRUCTIONS & INFORMATION:

With this APPLICATION, the applicant is to submit **all the required plans, documentation, and exhibits required for a comprehensive review as required in Chapter 62 of the Code of Ordinances of Brevard County, Florida Volume II. The APPLICATION may be rejected if it does not contain all data and information required.**

LAND DEVELOPMENT APPLICATIONS – DOCUMENT SUBMITTAL REQUIREMENTS

Application type	Application	Cover (Response) letter	Recorded Property Deeds	Authorization to Act (opt.)	Plans	Topo & Boundary Survey	Concurrency ⁶	Impact Fee Form A	Zoning Form LDD 99	Drainage Calculations	Traffic Impact Analysis	Tree survey (or aerials)	Title Ownership & Enc. Rep.	Unpaved Road Agreement	Right-of-way verification	Eng. cost estimate & LDD 108	NPDES Forms (over 1 acre)	Mylars, bonds, joinders, etc.	Fees
Staff to check indicating receipt																			
Site Plan	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pre-app. Conference	1			1	5				1										Y
Site Plan submittal	1	1 ³	2	1	5	2	1	1	1	2	2 ⁴	2	1						Y
Minor or Amended Site Plan ¹	1	1 ³	2	1	5	2	1	1	1	2 ⁴	2 ⁴		1						Y
Change of Use Minor Site Plan	1				5	1													Y
Severance	1	1 ³	2	1	5	2		1	1	2 ⁴	2 ⁴		1						Y
Final Approval ⁵		1			8											1	1		Y
Subdivision	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pre-app. Conference	1			1	5		1		1										Y
Engineering & Pre-Plat	1	1 ³			5	2				2	2 ⁴	2	1						Y
Pre-Plat - Site Plan only	1	1			5	2							1						Y
Final Plat	1	1 ³			5	2							1						Y
Plat Recording documents													1					1	Y
Unpaved Road Agreement²	1	1 ³	2	1	5									1	1	1			Y
Construction Permit^{2,5}		1 ²			9											1	1		Y
Flagstem/Easement - Minor SD	1	1	1	1	5					2			1						Y

¹No more than three Minor Site Plans for a single project may be approved. If the cumulative effects of the Minor Site Plan approvals would cause an overall addition of more than 50% of the original size of the floor area or seating capacity of an existing structure, a Major Site Plan will be required.

²Cover letter requesting pre-construction conference and a copy of the notice of intent (NOI) submitted to FDEP and the corresponding executed SWPPP must be submitted.

³Cover letter providing a written response to staff comments, listing and addressing each of the items shown as a deficiency on the previous review.

⁴If required per the pre-application conference or as otherwise required by County engineering review staff.

⁵Final approval request for Site Plans, or Pre-Construction Permits for Subdivisions and Unpaved Roads must also be accompanied by all Federal, State, and Local permits, such as SJRWMD, and FDEP. If the project is phased, please submit a key map reflecting which phase you are constructing.

⁶If the project increases in density or intensity from the initial proposal during any stage in the development approval process, a new concurrency evaluation will be required. A new form will be required if concurrency approval expires.

APPLICATION FEES: A schedule of fees and charges is established and adopted by the Board of County Commissioners of Brevard County, Florida, and may, from time to time, be amended.