



July 29, 2005

Sample

Dear

I would like to thank you for your continued dedication and commitment to the Brevard County Landscaping, Land Clearing and Tree Protection Task Force (LLTP). Your input and participation has been and continues to be extremely valuable to us as we work together to develop recommendations that will have a positive impact on our community. The Brevard County Board of Commissioners affirmed your appointment to the Task Force because of your knowledge and dedication to work towards a better ordinance that meets the needs of current and future Brevard citizens.

We are more than halfway through the process and are working through many challenging issues which require your active and thoughtful participation. Recognizing that your time is limited and very valuable, I would like to encourage your active involvement during the next few months to close out our collective efforts.

At the July 20th meeting, members of the Task Force asked to focus on several specific items and seek resolution so that we can move forward. These items are:

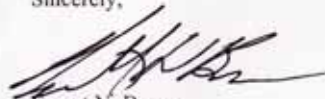
1. Definition of Canopy.
2. Canopy preservation requirements for different land uses.
3. Treatment of softwoods versus hardwoods in tree preservation requirements.
4. Incentives for preservation beyond the minimum (addressed in #2).
5. Meeting canopy requirements through additional plantings and mitigation.

At the request of those members in attendance, I agreed to provide the necessary information to enable this decision process. However, it becomes even more important as we are now moving into the substance of the performance standards that we have engaged participation from all task force members. To this end, I would like to encourage you to make every effort to attend the next LLTP meeting.

Attached for your use in preparing for this meeting are several documents prepared by staff that contain examples of the above enumerated items from local government codes in Florida and other states.

Your contribution to this effort is very important to the citizens of Brevard as we provide key input to the Board on these issues. Thank you again for all your effort and I look forward to seeing you at the next meeting.

Sincerely,



Ernest N. Brown
Director

cc: District Commissioners (w/o attachments)
County Manager (w/o attachments)
Marilyn Crotty, Florida Institute of Government