



ITEM IV. A.

Brevard County Charter Review Commission's Management and Efficiency Proposal Committee

SYNOPSIS MINUTES

NOVEMBER 12, 2009 6:00 P.M.

Brevard County Government Center

Space Coast Room, Building C

2725 Judge Fran Jamieson Way

Viera, Florida 32940

- I. Robert Ludwiczak called the meeting to order at 6:00 p.m.
- II. Frank Zilaitis led the Pledge of Allegiance
- III. Roll Call: Robert Ludwiczak, District 4; Frank Zilaitis, District 5; Matthew Nye, District 3, Duwayne Lundgren, District 2, John Porter, District 2

Staff Member present: Elena Scruggs, Administrative Secretary

- IV. Approval of Minutes of Previous Meeting
 - A. October 29, 2009

Porter/Lundgren - APPROVED, as submitted. The vote was unanimous, 5-0.

- V. Public Comment (Speakers are limited to three (3) minutes after each agenda item)
- VI. New Business
 - A. Continue discussion and review of Proposal #4 Brevard County Efficiency Commission

Robert Ludwiczak – He mentioned the committee voted on and approved the purpose. He asked for comments from other members regarding the approval.

Frank Zilaitis – He stated that he is having trouble with the sequence of the language in line three, “but not limited to”. He also mentioned that efficiency should be changed to efficient, and is not sure why Brevard County is in parenthesis.

Duwayne Lundgren – He thought that the “but not limited to” referred to the study of government.

Frank Zilaitis – He asked why Charter Officers were singled out.

Robert Ludwiczak – He stated that the intent for Charter Officers is so the County Commissioners can not require them to do certain things.

Zilaitis/Lundgren – APPROVED, to amend the purpose as written, as follows: strike “but not limited to”, and replace with “and the”. It reads as follows: The Efficiency Commission shall conduct a comprehensive study of government in Brevard County, including Charter Officers, ~~but not limited to~~ and the organization, structure, effectiveness and efficiency of any board, officer, authority, agency, division, department or other unit of government included within the budget approved by the Board of County Commissioners, and State Legislature. The study shall include an examination and an analysis of the most effective and cost-efficient manner for organizational effectiveness and asset utilization, and may include consideration of private delivery of services and ways in which to coordinate effective and efficiency delivery of services and utilization of assets, by, between and among governmental units, including municipalities and the School District. (Brevard County). The vote was unanimous, 5-0.

Frank Zilaitis – He also wanted to amend the word efficiency, and replace with efficient.

John Porter – He asked if this applies to the cities based on the wording. He mentioned that there are things that the state does that affect the cities.

Robert Ludwiczak – He stated that the language is in there, because the Clerk of Court gets a portion of his budget from the State Legislature.

Frank Zilaitis – He asked again, why the words, Brevard County was in parenthesis. He would like to strike those words.

Zilaitis/Porter – APPROVED, to modify the purpose as follows: The Efficiency Commission shall conduct a comprehensive study of government in Brevard County, including Charter Officers, ~~but not limited to~~ and the organization, structure, effectiveness and efficiency of any board, officer, authority, agency, division, department or other unit of government included within the budget approved by the Board of County Commissioners, and State Legislature. The study shall include an examination and an analysis of the most effective and cost-efficient manner for organizational effectiveness and asset utilization, and may include consideration of private delivery of services and ways in which to coordinate effective and efficiency efficient delivery of services and utilization of assets, by, between and among governmental units, including municipalities and the School District. ~~(Brevard County)~~. The vote was unanimous, 5-0.

Robert Ludwiczak – He asked if the members wanted to discuss other items, such as accountability or composition.

Duwayne Lundgren – He thinks there needs to be a time included in the accountability recommendation.

Frank Zilaitis – He suggested the first meeting after the second meeting after the County Commission has been presented with the proposal.

Duwayne Lundgren – He mentioned that it will depend on when the Commission makes it report, because the last two commission meetings before summer break are packed, as well when they come back in July.

Frank Zilaitis – He’s willing to agree on the third meeting after the presentation.

Zilaitis/Nye – APPROVED, to amend the accountability as follows: The Efficiency Commission will be tasked with bringing forth recommendations for improvement by way of a written report deliverable to the County Commission. The County Commission shall vote up or down on each and every recommendation on or before the County Commission’s third regularly scheduled meeting after having received the written report from the Efficiency Commission. The vote was unanimous, 5-0.

Robert Ludwiczak – He asked if there should be some language for a time frame to do the study.

Frank Zilaitis – He gathered from previous discussion that they met no longer than a year.

John Porter – He asked Mr. Ludwiczak if six months gave enough time to do the study.

Robert Ludwiczak – He doesn’t believe the study went longer than six months.

John Porter – He believes it would be easier to recruit individuals with a six month time frame rather than a year time frame.

Duwayne Lundgren – He thinks how long the commission is going to be in existent depends upon whether or not the possibility of having a time management analysis firm.

Frank Zilaitis – He stated that it needs to be “who” is tasking the Efficiency Commission to do “what”. Based on the to-do list, the assembly of the Efficiency Commission should determine the number of months to do the tasks.

Matthew Nye – He mentioned that the “what” has to come before the “how”.

John Porter – He discussed options, “down and in”, which is you look into what and how you are doing things and how to make them better, and if we should be doing these things at all. And, if we should be doing something different instead, “up and out”, and how can we leverage everything. (Assets under county control.) He mentioned that a lean specialist can help with the tasks.

Robert Ludwiczak – His concerns are cost to the county by bringing in a specialist. He thinks anytime you can bring in 18-25 people that have a vested interest in what’s taking place in the county, you’re going to get the County Commissioners a little more in tune to do something.

Matthew Nye – He agrees with Mr. Ludwiczak regarding the concerns on costs. He thinks it diminishes the investment that’s being made by hiring a private firm.

Frank Zilaitis – He stated that what we are looking for, is the means to get the thoughts to paper without hiring the pros.

Matthew Nye – He asked if this committee is tasked with coming up with a budget.

Robert Ludwiczak – He doesn’t want to get involved with “group think”, which gives the management what they want.

John Porter – He stated that the end goal was to make the government more efficient to take advantage of opportunities.

Frank Zilaitis – He mentioned that if something doesn't come out of this group, or if the concept is voted down, he is for a ten percent reduction in budget to reset and force people to get leaner. He referred to Mr. Porter's comment of fallow resources. He would like to make sure that concept is included in the Efficiency Commission.

John Porter – He knows the "what"; we want a more efficient government. He asks how we are going to get to that point.

Duwayne Lundgren – He mentioned that the county has the most expenses with repair and construction of roadways. The county does this in the least efficient, most expensive, longest term ways that it can be done. He stated that he has a personal experience working with roadways. He stated that you can't run some departments the way you do in your own home. He is concerned with individuals who will be coming up with recommendations, based on their skills and knowledge. He gave the example of the president of FIT to come down and look at the Road and Bridge department. He is unsure what he could come up with if he is not experience in that area.

Matthew Nye – He stated that local government has a monopoly on certain things. He can see the challenge trying to find somebody in private enterprise that would have the experience. He thinks that is a small percentage based on the amount of good that can be done.

Duwayne Lundgren – He stated that there are five hundred million dollars in Road and Bridge short falls.

Robert Ludwiczak – He stated that if you do nothing, you get nothing. He mentioned that you are either part of the solution, or part of the problem. He would rather a bad decision be made than no decision at all, because a bad one can be corrected. What he means is, not all problems are going to be fixed, but a difference can be made with an attempt.

Duwayne Lundgren – He stated if the county is trying to save a lot of money, and come up with these reports by saving \$30-40,000 a year, then you're burning up that much money in man hours.

Robert Ludwiczak – He stated that the committee's task is to lay the footer, and the rest is up to the attorney, full board and the public. He asked the committee members how long they wanted to meet tonight, and if they wanted to conclude the committee tonight.

Matthew Nye – He stated that based on the amount of discussion, he doesn't feel the committee will be where they need to be tonight.

Frank Zilaitis – He mentioned that a purpose has been granulated, as well as the teeth. He thinks the mission is accomplished for what purpose of the committee was for.

John Porter – He agrees to take back to the full commission. He would like to keep the idea fresh, because the full CRC might look to the committee for leadership for how the Efficiency Commission will work.

Frank Zilaitis – He is comfortable moving forward. He stated that now it's decided by the body to create the commission, we should put it out there to the public to collect the 100

great ideas for what this commission should do. He mentioned soliciting the general public for the tasks of the Efficiency Commission.

Robert Ludwiczak – He is also comfortable with moving forward to give a report to the full CRC. He understands that the committee is concluded and has provided purpose and accountability for the Efficiency Commission. He feels there is always ways to improve things. Inertia does take place, because people become comfortable so things keep going the way they go.

Elena Scruggs – She stated that she would create the agenda report to present for the CRC on the 19th of November.

VII. Adjournment at 7:30 p.m.

Pursuant to Section 286.0105 Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she will need to ensure that a verbatim record of the proceedings is made, at his or her own expense, which record includes the testimony and evidence upon which any such appeal is to be based. Such person may provide a court reporter, stenographer, or a tape recorder for such verbatim record. In accordance with the Americans Disabilities Act, persons needing a special accommodation or an interpreter to participate in the proceedings, the County's Manager's Office, (321) 633-2001, at least 48 hours in advance.