

## **CRC Efficiency and Opportunity Commission**

### **Proposal Talking Points for January 6, 2010:**

#### **Mission Statement:**

**Review the operations of each County Department and Charter Officer's Office. The Commissions intent is to work with county personnel to reduce costs, seek alternative solutions to solving problems, establish ethical standards of conduct, and provide the County Commissioners with new and innovated opportunities for delivery of services and organizational operations.**

#### **Commission Procedures:**

**Within one week of the selection of each of the Commission Members a meeting will be held to select a Chairmen and Vice Chairmen. At this meeting each member will be assigned to a Department or Charter Officer based on their level of expertise and/or interest.**

**Personnel requirements will be submitted to the Brevard County Commission at this first meeting to determine a budget for transmission of minutes/legal requirements and putting together the final report.**

**The Commissioners shall meet once a month with the full commission to give a progress report of their activities to make sure timelines are being met for the full report to the Brevard County Commissioners.**

**It will decided at the first meeting the manner in which reports are to be written so they may be easily incorporated into a full report (i.e.: font; power point; on CD or e-mailed to central location; etc.).**

#### **Amendment for Submittal to CRC Full Committee:**

**Request Elena Scruggs put all the language developed to date on this Amendment to submit to the Full Committee on January 7, 2010.**