

Brevard County Parks & Recreation

Internship Opportunity

Title: Recreation Program Intern

Purpose/Objective: Assist Parks & Recreation Department with a focus on summer/seasonal camps, athletics, community center operations and general administrative operations within the department.

Location: Brevard County Parks & Recreation South Area Operations Office, 1515 Sarno Road, B-2, Melbourne, FL 32935 (Will also work on site with the different camps and programs).

Key Responsibilities: Will learn the administration behind planning and implementing public recreation programs. Responsibilities include: field based work at the camp locations, community centers and athletic events; special event planning; administrative duties necessary to implementing successful public recreation; the politics and procedures that govern public recreation; and the opportunity to shadow additional staff within the Parks & Recreation Department.

Qualifications: Currently enrolled in a recreation, public administration or education related program at an accredited college/university; pass background/fingerprint screening; possess a valid driver's license and CPR/First Aid certified. The following is recommended but not required: previous experience as a camp counselor, experience planning and working events, volunteering with youth.

Time Commitment: Forty (40) hours/week and internship is available during Fall, Spring and Summer semesters.

Compensation: This is an unpaid internship.

Training/Support provided: Orientation and training provided by Recreation Program Coordinator; student will attend staff training (Summer or Seasonal Camp); training specific to youth camp programming including steps to planning a camp; student will also shadow other Coordinators within South Area Operations to gain a more well-rounded public recreation experience.

Benefits: Workers Compensation for medical expenses only; provides well-rounded experience in public recreation; if desired will work with intern in order to meet requirements for college internship credit.

Intern Supervisor: Tabitha Niemann, Recreation Program Coordinator

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