

**PUBLIC NOTICE  
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS  
HOUSING & HUMAN SERVICES DEPARTMENT  
FUNDING OPPORTUNITIES**

**BREVARD COUNTY'S NEIGHBORHOOD STABILIZATION PROGRAM 3**

The Board of County Commissioners, Brevard County, announces that it is seeking qualified and experienced agencies to provide eligible activities under the Brevard County Neighborhood Stabilization Program 3 (NSP 3) administered by the Brevard County Housing and Human Services Department.

The intent of this Request for Qualification (RFQ) is to establish contracts with qualified and experienced agencies for a minimum of one (1) year from the date of award during which time the successful organizations shall guarantee firm costs for eligible activities such as: acquisition, rehabilitation, and resale and/or rental. Interested agencies that meet the eligibility criteria and have an eligible activity are invited to submit an application no later than December 2, 2011, 3:00 P.M.

According to 24 CFR 135: *Section 3*, CDBG regulations governing the grant require that to the greatest extent feasible, opportunities for training and employment arising in connection with this CDBG-assisted project will be extended to local lower-income residents. Further, to the greatest extent feasible, business concerns located in or substantially owned by residents of the project area will be utilized. *Section 3* business concerns must submit evidence to the satisfaction of the party awarding the contract to demonstrate that they are responsible firms and have the ability to perform successfully under the terms and conditions of the proposed contract.

A *Section 3* business concern is a business:

- That is at least 51 percent or more owned by local lower-income (*Section 3*) residents,
- Whose permanent, full-time employees include persons, at least 30 percent of whom are currently *Section 3* residents, or within three years of the date of first employment with the business concern were *Section 3* residents, or
- That provides evidence of a commitment to subcontract in excess of 25 percent of the dollar award of all subcontracts to be awarded to a *Section 3* business concern.

A mandatory technical assistance workshop for applicants will be held November 14, 2011, from 9:00 to 11:00 a.m. at the Government Center, Space Coast Room, Bldg. C. Attendance is required in order for an application to be accepted.

The non-voting staff member designated as the liaison for the NSP 3 RFQ is Chuck Mays, Construction and Contracts Manager, (321) 633-2007 or at [chuck.mays@brevardcounty.us](mailto:chuck.mays@brevardcounty.us).

Responses to the NSP RFQ must be received at the Brevard County Housing and Human Services Department, 2725 Judge Fran Jamieson Way, Building B, 1<sup>st</sup> Floor, Viera, Florida, 32940 no later than 3:00 p.m. on Friday, December 2, 2011.

**All firms and their agents are hereby placed on notice that they are not to contact members of the Brevard County Board of County Commissioners or staff, with the exception of the designated liaison.**

**Late applications will not be accepted and will be returned unopened to the submitter. The official time clock will be the date stamp and clock located in the Housing and Human Services Department. Brevard County reserves the right to revise and/or limit the scope of services and to reject and/or all proposals.**

**The RFP's can be downloaded from the County web site at: [http://www.brevardcounty.us/Human\\_Services/](http://www.brevardcounty.us/Human_Services/), or picked up at the Housing and Human Services address above. In accordance with the provisions of the Americans with Disabilities Act (ADA), this ad and documents listed above may be requested in an alternative format by contacting Brian Breslin at 321-633-2076.**